

## Job Description

**Position Title: Production Assembler**

**Department: Production**

**Reports to: Director of Production**

### **POSITION SUMMARY:**

Assembles mechanical components into medical subassemblies, equipment, and disposables.

### **ESSENTIAL FUNCTIONS:**

1. Receive, inspect, and assemble parts, medical subassemblies, and cleaning, packaging and final assemblies.
2. Excellent manual dexterity.
3. Achieves expected level of production while producing quality products.
4. Maintains a safe and orderly work area.
5. Enter required information to complete records, logs and other report forms.
6. Ability to continuously wear personal protective equipment and/or clean room attire.

### **OTHER RESPONSIBILITIES:**

1. Ability to interact with other team members in a cooperative and constructive manner.
2. Other work related duties as assigned.

### **EDUCATION, EXPERIENCE AND SKILLS REQUIRED:**

1. Ability to read, write, speak, and understand English.
2. Must have basic math skills.
3. Ability to read and understand drawings, procedures and work instruction.
4. Microscope and hand tool experience, desirable.